



Parks and Recreation Commission

Regular Meeting Agenda

Thursday, December 18, 2012

6:30 pm

**Malibu City Hall – Multipurpose Room
23825 Stuart Ranch Road, Malibu**

Six-thirty p.m. **Regular Meeting**

Call to Order –Chairman

Roll Call – Recording Secretary

Pledge of Allegiance

Approval of Agenda

Report on Posting of Agenda – December 12, 2012

1. Written and Oral Communications from the Public

A. This is the time for members of the public to comment on any items not appearing on this agenda. The Commission may not discuss or act on any matter not specifically identified on this agenda, pursuant to the Ralph M. Brown Act.

2. Consent Calendar

A. Approval of Minutes

Recommended action: Approve minutes of the Regular Parks & Recreation Commission meeting on November 20, 2012.

B. Parks & Recreation Department-Monthly Reports for November 2012

Recommended action: Receive and file.

Staff contact: Director Stallings, 310-456-2489 ext. 225

3. Old Business

A. City Council Assignments Recommended for the Parks and Recreation Commission for Fiscal Year 2012-2013

Recommended action: Review the approved Council assignments for Fiscal Year 2012-2013 and discuss a plan for completing the recommended assignments.

Staff contact: Director Stallings, 310-456-2489 ext. 225

4. **New Business**

A. **Malibu Beach Esplanade Project**

Recommended action: Form a subcommittee to review updated details for the Malibu Beach Esplanade Project.

Staff contact: Director Stallings, 310-456-2489 ext 225

B. **Biannual Report to the City Council on Commission Activities – July through December 2012**

Recommended action: Review the draft biannual report on the Parks and Recreation Commission activities for July through December 2012 and approve the report for submittal to the City Council.

5. **Director Update**

A. **Ocean-Friendly Garden at Malibu Bluffs Park**

B. **Skate Park Projects**

C. **Parks and Recreation Master Plan**

6. **Commissioner Reports and Comments**

7. **Future Agenda Items**

8. **Adjournment**

Guide to the Parks and Recreation Commission Proceedings

The Written and Oral Communications from the Parks and Recreation Commissioners portion of the agenda is for members of the public to present items that are not listed on the agenda, but are under the subject matter jurisdiction of the Parks and Recreation Commission. Although no action may be taken on these non agenda items, the Commission and staff will follow up, at an appropriate time, on those items needing response. Each speaker is limited to (3) three minutes and the total time allotted for Public Comment items, Parks and Recreation Commission Sub-committees included, is limited to (30) thirty minutes. Time may be surrendered by deferring (1) one minute to another speaker, on the same item, not to exceed a total of (8) eight minutes. The speaker wishing to defer time must be present when the item is heard. In order to be recognized and present an item, each speaker must complete and submit to the Recording Secretary a Request to Speak form prior to the item being announced by the Chair (forms are available at the door). Speakers are taken in the order slips are submitted.

Items in Consent Calendar has not been discussed previously by the Parks and Recreation Commission. If discussion is desired, an item may be removed from the Consent Calendar and will be considered individually. Commission Members may indicate a negative or abstaining vote on any individual item by so declaring prior to the vote on the motion to adopt the entire Consent Calendar. The Commission following the action on the consent calendar will take up items Excluded from Consent Calendar. The Commission first will take up the items for which public speaker requests

have been submitted. Public speakers are limited to (3) three minutes each. If a speaker slip is submitted late the speaker's time will be limited to (2) minutes. If more than 10 speaker slips are submitted each speaker's time will be limited to (2) two minutes each.

Items in Old Business are items which have appeared on previous agendas but have either been continued or tabled to this meeting with no final action having been taken. Public comment on any item is permitted under the public comment rules. Speakers should address whether they are supportive or opposed to either the recommended action or the motion before the Parks and Recreation Commission for decision for recommendation to the City Council.

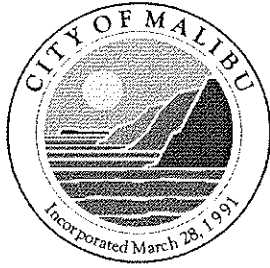
Items in New Business are items, which are appearing for the first time for formal action. Public comment on any item is permitted under the public comment rules. Speakers should address whether they are supportive or opposed to either the recommended action or the motion before the Parks and Recreation Commission for decision.

Copies of the staff reports or other written documentation relating to each item of business described above are on file in the office of the Parks and Recreation, Malibu City Hall, 23825 Stuart Ranch Road, Malibu, California and are available for public inspection during regular office hours which are 8:00 a.m. to 5:00 p.m., Monday through Thursday and 8:00 a.m. to 4:30 p.m., Friday. Copies of staff reports may be purchased for \$0.25 per page. Pursuant to State law, this agenda was posted at least 72 hours prior to the meeting. The City Hall phone number is (310) 456-2489. To contact City Hall using a telecommunication device for the deaf (TDD), please call (800) 735-2929 and a California Relay Service operator will assist you. In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact Environmental and Community Development Director Victor Peterson, (310) 456-2489, ext. 251. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28 CFR 35.102-35.104 ADD Title II]. Pursuant to State law, this agenda was posted at least 72 hours prior to the meeting.

I hereby certify under penalty of perjury, under the laws of the State of California that the foregoing agenda was posted in accordance with the applicable legal requirement. Dated this 12th day of December 2012.



Theresa Odello, Recording Secretary



Parks and Recreation Commission Agenda Report

Parks and Recreation
Commission Meeting
12-18-12

**Item
2.A.**

To: Members of the Parks and Recreation Commission

Prepared by: Bob Stallings, Parks and Recreation Director *BS*

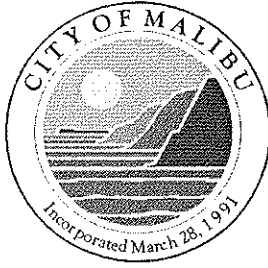
Date prepared: December 12, 2012

Meeting date: December 18, 2012

Subject: Approval of Minutes

RECOMMENDED ACTION: Approve the minutes of the Regular Parks and Recreation Commission meeting on November 20, 2012.

DISCUSSION: Staff has prepared draft minutes for the November 20, 2012 Regular Parks and Recreation Commission meeting. Staff hereby submits the minutes for the Commission's approval.



Parks & Recreation Commission Agenda Report

Parks & Recreation
Commission Meeting
12-18-12
Item
2.B.

To: Members of the Parks & Recreation Commissioner
Reviewed by: Bob Stallings, Parks and Recreation Director *RS*
Date prepared: December 7, 2012 Meeting date: December 18, 2012
Subject: Parks & Recreation Department – Monthly Report for November 2012

RECOMMENDED ACTION: Receive and file.

DISCUSSION: This report serves to inform and update the Parks and Recreation Commission on Department's activities, events, projects, and programs for the month of November 2012.

GENERAL

CITY COUNCIL PARKS AND RECREATION SUBCOMMITTEE

At the October 8, 2012 City Council meeting, Mayor Pro Tem House expressed concern over the omission of Trancas Canyon Park from the City's Facility Use Application and Facility Fee Schedule. She requested clarification of the permitted park uses based on conditions outlined in the Coastal Development Permit (CDP) and the Settlement Agreement with Malibu Township Council (MTC). The Council referred the item to the Parks and Recreation Subcommittee (Mayor Pro Tem House and Councilmember Peak) which met on November 5. The Parks and Recreation Director reviewed the park use restrictions placed on the park through the CDP and MTC Settlement agreement with the subcommittee. In part, the permitted use of the park is strictly limited to a practice field, dog park, and tot-lot and picnic area. All other uses are prohibited including but not limited to amplified sound, special events large gatherings or league games. The park is not available for rental for events to be held in the park. Members of the public attending the meeting expressed their desire to maintain the park restrictions as originally conditioned. The subcommittee took no reportable action at the meeting.

RECREATION

COMMUNITY CLASSES

- The ongoing collaborative “Student Athlete Reading Program” continued this month at Juan Cabrillo Elementary School. As an added program element, Cabrillo students were invited to a movie night at City Hall with the Pepperdine student athletes and the children’s librarian from the Malibu Library. The goal was to emphasize the mentoring aspect of the program by providing the children an opportunity to interact with collegiate level athletes. Activities for the night included dinner, games, sports, crafts, and the movie “Sandlot.” Pepperdine Men’s Water Polo and Women’s Volleyball team players helped kids decorate wooden airplanes and make sports themed picture frames.
- In November, staff received positive feedback from parents about two Tiny Tot/Youth Class instructors. The first compliment was about licensed Kindermusik instructor Andrea King. The parent said, “Andrea King and her class are wonderful and I would recommend her to any parents looking for a good parent and me class.” The next compliment was about Youth Ballet instructor Adrianna Fiori. The mother of one of her students said, “Adrianna is a great instructor and is very patient with the children. My daughter goes home and practices every day for her class. When we can’t make it she is sad to miss ballet.” The Youth Ballet students performed at the Holiday Concert sponsored by the Parks and Recreation Department on December 7.

YOUTH SPORTS

- The Youth Basketball Coaches training and player drafts were held mid-November at Malibu City Hall. Coaches were given their rosters, game schedules, at which time the rules, and procedures for the league were reviewed. As part of the City of Malibu’s volunteer coach’s appreciation program, all coaches received backpacks, water bottles, and coach t-shirts which were funded through sponsorships. Coaches in the competitive leagues were given an instructional deck of cards with professional quality drills teaching fundamentals and recreational coaches were given dry-erase clipboards to instruct players on positioning. Practices began the week of November 12, with 265 youth grades K-8 participating in the program. This is an increase of 20 participants from the 2011-2012 season. Games began on Friday, November 30 for the middle school league and Saturday, December 1 for the youth program.
- The Youth Flag Football League playoffs were held on November 7 and the Championship game was held on November 14 for the 4th/5th grade division. Juan Cabrillo beat Webster in the playoffs to advance to the Championship game against Point Dume. Point Dume was awarded 1st Place, after Cabrillo failed to convert a two-point conversion on the last play of the game. The Point Dume team was

coached by local volunteer, Danny Adams, who is an instructor with the community based youth program, KAMP (Kids Actively Making Progress).

TEENS

- A second session of Digital Photography was added to the fall class schedule in order to accommodate the participant requests for an additional session. The class takes place afterschool at Malibu High School.
- Teen Casino Night took place last Friday at City Hall with more than 55 people in attendance. Staff worked in collaboration with the Boys and Girls Club of Malibu Teen Center to provide this event which focused on teen socialization and an opportunity for teens to meet other teens. Admission to the event was free and prizes were given out to everyone who attended.

SENIOR CENTER

- Theater Thursday was held on November 1; the movies, Erin Brockovitch and Mirror, Mirror were previewed at the Center. Due to the success of the program, an additional movie day was scheduled on November 29 and the movie Anna and the King was shown.
- The monthly luncheon was held on November 15 and was one of the best attended luncheons of the year. Food was ordered from Chipotle, as a suggestion from one of the Senior Center members. Staff and CERT members talked to the group about emergency preparedness and presentation was well received.
- The monthly Current Events program was held after the luncheon, but attendance was low. Participants would prefer a weekly class; however, staff has been unable to procure a volunteer willing to conduct the class on a weekly basis. Efforts will continue to be made to try to find a volunteer who is willing to make a weekly commitment.
- On November 19 the Center hosted the Senior Scoop Social with 12 people in attendance; this is the highest number of people ever to attend the social! Staff has rescheduled it to take place on Mondays between two well-attended classes: Stretch & Strength and Chair Yoga.
- The Center will cancel Line Dancing, Stretch, Tone & Balance, and Friday Piano lessons for the remainder of November. The Line Dancing and Stretch, Tone & Balance have not been successful since last spring and no one has participated in the Piano Lessons to date. To fill this time, staff has been in contact with Emeritus College who are interested in teaching a Creative Writing class this spring.

- A Free Seminar entitled Medicare 101 took place on November 26. It was well attended, and the speaker explained Medicare terms, plan coverage, expenses, and more.
- The monthly Tea Time social was held on November 28; City employees were invited to the tea to discuss their responsibilities of their job. The seniors enjoyed meeting the employees and learning about their jobs at City Hall.

AQUATICS

- The Fall Youth Water Polo League teams finished the 2012 season on November 18 by participating in the Channel League fall tournament. Malibu had three 14under teams and two 12under teams playing in the tournament which took place in Oxnard over a two-day period. The 14under teams did not place, but the 12under B team took 1st place while the other 12under team placed 3rd in their division. This was an amazing accomplishment since both teams were filled with inexperienced first time players! The Water Polo program will be on break until the first week of February.

FACILITY PERMITS

- The AYSO core program ended their season with playoff games on November 18. Qualifying teams will now compete in a regional tournament held in Moorpark on December 8 & 9 in addition to the all-star program. The City issued approximately 2,050 hours of field usage over a 16-week period to accommodate the AYSO core and extra programs for divisions U6 through U19. The city allocated AYSO field space at Malibu Bluffs Park (all fields), Trancas Canyon Park, Juan Cabrillo Elementary School, Point Dume Elementary School, Webster Elementary School, Malibu High upper, lower and auxiliary fields, and Malibu High Baseball field and Malibu High Softball field.

PARK MAINTENANCE

CHARMLEE PARK

- Screens were installed over the restroom building windows to prevent birds and other forms of local wildlife from inhabiting the structure.
- Repairs to the wooden fence and guardrail that runs along the handicap ramp in the upper parking lot. The wooden fence was struck by a vehicle and had several damaged posts and rails. All broken or weakened wood was removed and replaced.

BLUFFS PARK

- Staff met with the irrigation designer for the Ocean Friendly Demonstration Garden in order to provide information involving the existing system design and options for expanding the system to manage the new landscaping as part of the garden. Work to prepare the site should begin before the New Year.

MICHAEL LANDON CENTER

- To prevent rodents from entering the building, new kick plates were installed on all interior and exterior doors. Rodents were entering the building by chewing and squeezing their way through the bottom of the doors. By eliminating access points, rodent activity inside the facility can be eradicated. We continue to set traps for pests that already exist and look for other predisposed access points.

TRANCAS PARK

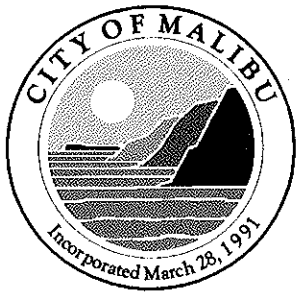
- Maintenance was performed in preparation for the rainy season. All debris was removed from v-ditches to prevent flooding or landscape washouts. In the fall, plants and debris from trees tend to build up in the ditches. Drains in the park were also cleaned out.

LOS FLORES PARK

- Park staff completed sanding and spar varnishing all wooden playground equipment, which included the teeter-totter, stepping blocks, and a wooden boat spring toy. The equipment is refinished annually as part of the maintenance program to provide safe play equipment and increase the longevity of the equipment.

PCH MEDIAN (Between Webb Way and Cross Creek)


- 200 new plants were installed to replace vacancies in some of the median planters. Some previously installed plants did not survive or thrive in that environment so they were replaced with *Limonium Californicas*, and have proven to do fare well in that environment.



Parks & Recreation Commission Agenda Report

Parks & Recreation
Commission Meeting

**Item
3.A.**

To: Members of the Parks & Recreation Commission
Prepared by: Bob Stallings, Parks and Recreation Director 
Date prepared: December 11, 2012 Meeting date: December 18, 2012
Subject: Council Assignments for Fiscal Year 2012-2013

RECOMMENDED ACTION: Review the approved Council assignments for Fiscal Year 2012-2013 and discuss a plan for completing the recommended assignments.

DISCUSSION: Annually, the City Council provides goals in the form of work assignments for the Commissions and Committees that it has established. To assist in this process, the Parks & Recreation Commission has regularly submitted a list of recommended tasks to be included as part of the Commission's new work assignments.

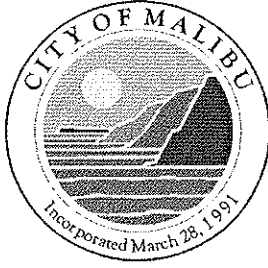
At its regular meeting of August 13, 2012, the City Council approved the FY 2012-13 Commission assignments (attached) for the Parks and Recreation Commission as recommended. The Commission is being asked to review the assignments and develop a plan for completing the assignments.

ATTACHMENTS: Commission Assignments for Fiscal Year 2012-13

Parks and Recreation Commission Assignments

FY 2012-2013

1. Research and recommend one park improvement project.
2. Assist with the update of the 2000 Parks and Recreation Master Plan
3. Facilitate implementation of the Parks and Recreation Master Plan recommendations
4. Review and recommend revisions to Park Rules and Regulations
5. Work with staff to update the Recreation Program Plan
6. Research and recommend the need for Facility Use Agreements between the City and youth sports programs
7. Review and recommend revisions to maintenance standards for existing and future park facilities
8. Nominate and recommend Jake Kuredjian Citizen Award recipient
9. Research feasibility of a financial assistance program for Senior Citizens relating to program and admission fees
10. Facilitate public review of the preliminary skatepark design for Malibu Bluffs Park
11. Assist Parks and Recreation Department in developing ideas for the Malibu Library Speaker Series program
12. Make regular reports to the City Council on Commission activity
13. Provide the City Council with biannual written reports of Commission activities



Parks & Recreation Commission Agenda Report

Parks & Recreation
Commission Meeting
12-18-12
Item
4.A.

To: Chairman Randal and Commissioners

Reviewed by: Bob Stallings, Parks and Recreation Director *BS*

Date prepared: December 7, 2012

Meeting date: December 18, 2012

Subject: Malibu Beach Esplanade Project

RECOMMENDED ACTION: Form a subcommittee to review updated details for the Malibu Beach Esplanade Project.

DISCUSSION: The Malibu Beach Esplanade Project was originally proposed prior Malibu cityhood by Ann Ryan and is comprised of walkways and viewing decks linking the Malibu Pier to the Adamson House Museum and Surfrider Beach. Ms. Ryan's non-profit corporation received grant funding and authorization for funds from the California Coastal Conservancy, California Department of Parks, and Los Angeles County to initiate the project. The City received has received requests for grant funding with interest in re-initiating the project. The City Manager is asking the Commission to review the project and provide a recommendation regarding its feasibility to the City Council Administrative Finance Committee.

The following is an excerpt taken from a 1985 California Coastal Conservancy grant application describing the Malibu Beach Esplanade Project as it was originally proposed.

The project area will extend from the soon Malibu Pier, west, past Surfrider State Beach, the Adamson House, across the bridge, to the entrance of Malibu Lagoon State Park. Across Pacific Coast Highway are the Malibu Civic Center/Cross Creek commercial area, and a link to the trails of the Santa Monica Mountains. This entire area forms the center of the Malibu community and serves as a recreational attraction of statewide significance.

The esplanade project will create pedestrian walkways, bikeways, viewing deck, open space environments, trail linkages and beach access; provide a safe linkage of the recreational, cultural and historical resources of the area with the commercial core and civic center of the city of Malibu, and enhance the visual

character of Malibu with the utilization of the design elements of landscape, streetscape, physical linkage and design linkage.

Uniform guidelines will be developed in the application of these design elements, with regard to scale, character, proportions, color, and materials. This will be carefully monitored in order to maintain visual compatibility within the project area and most importantly, to maintain the unique natural beauty of Malibu.

This project will serve as a focal point for the Malibu community and provide safe access to scenic roadside recreational facilities to both residents and visitors.

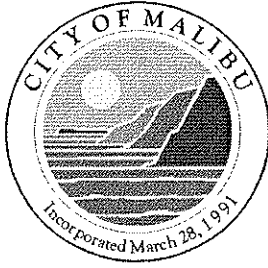
The ultimate design for the Esplanade calls for a continuous public promenade forming a loop through central Malibu utilizing Pacific Coast Highway, Malibu Canyon Road, Civic Center Way and Cross Creek Road. This distance will be approximately 3.5 miles, with accompanying bike paths.

The project has both a direct and indirect relationship with the environmental impact of replacing and widening the Malibu Bridge over the Malibu Lagoon on Pacific Coast Highway. The bridge replacement impacted pedestrian access, removed vegetation and affected historic cultural resources. Mitigation was incorporated into that project reducing those impacts. The Esplanade project will permanently enhance the public right-of-way along a heavily used recreational corridor.

The proposed project will cut down on vehicular traffic by providing an inviting bike and walkway to view the Lagoon State Park, Surfrider Beach as well as providing easy access to the Malibu Lagoon from the Cross Creek Shopping Center and other parts of the downtown area.

A hiking trail will link the Malibu Lagoon State Park to an area wide wilderness trail system via the Malibu Canyon coastal slope trail.

The Commission is being asked to form a subcommittee tasked with reviewing the Malibu Beach Esplanade Project and reporting back to the Parks and Recreation Commission with updated and detailed information on the project. The Commission may discuss the merits of the project inclusive of the Parks and Recreation Commission, or expand the scope of the discussion and recommendations to include input from other City Commissions (i.e. Public Works Commission and Public Safety Commission) as deemed appropriate.



Parks & Recreation Commission Agenda Report

Parks & Recreation
Commission Meeting
12-18-12
Item
4.B.

To: Chairman Randal and Commissioners

Reviewed by: Bob Stallings, Parks and Recreation Director *RS*

Date prepared: December 7, 2012

Meeting date: December 18, 2012

Subject: Biannual Report to the City Council on Commission Activities – July through December 2012

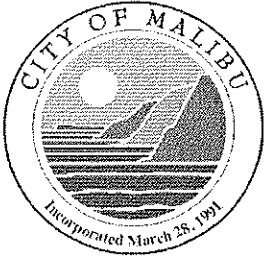
RECOMMENDED ACTION: Review the draft biannual report on Parks and Recreation Commission activities for July through December 2012 and approve the report for submittal to the City Council.

DISCUSSION: At its Regular meeting of August 13, 2012, the City Council approved a list of Fiscal Year 2012-2013 assignments for each of the City's Commissions, with the exception of the Planning Commission. At the meeting, the Council included an assignment to requiring each Commission to provide the City Council with biannual written report of Commission activities.

Staff has prepared the attached draft memo to the Council listing items the Parks and Recreation Commission has addressed during the first half of Fiscal Year 2012-2013. The Commission is requested to review the report, make any additions or corrections to the memo, and approve it for submittal to the City Council.

ATTACHMENTS:

1. Draft Biannual Report to the City Council on Parks and Recreation Commission Activities – July through December 2012
2. Parks and Recreation Commission Fiscal Year 2012-2013 Assignments



City of Malibu

MEMORANDUM

TO: Mayor La Monte and Honorable Members of the Malibu City Council

FROM: Carl Randall, Chair, Parks and Recreation Commission

DATE: January 28, 2013

SUBJECT: Parks and Recreation Commission Biannual Report of Commission Activities – July through December 2012

The Biannual Report is a summary list of Parks and Recreation Commission activities for the period of July through December 2012 as assigned by the City Council upon approval of the Parks and Recreation Commission assignments for Fiscal Year 2012-2013 at the Regular City Council meeting on August 13, 2012.

- Conducted a tour to all City owned parks and managed recreation facilities. The purpose of the tour was to discuss and identify enhancements and improvements the Commission deemed appropriate, along with receiving updates from staff on ongoing maintenance activities and park projects.
- Facilitated public workshop for the 2012 Parks and Recreation Master Plan with a goal of gathering community input regarding the findings and recommendations as presented in the Master Plan.
- Reviewed the Facility Use and Maintenance Agreement between the City of Malibu and AYSO and made recommendations to the City Council to approve the agreement.
- Reviewed the proposed design an Ocean-Friendly Demonstration Garden at Malibu Bluffs Park and made the recommendations to the City Council to approve the proposal.
- Received Program updates from Recreation Staff and reviewed many of the various programs that the department provides. The purpose of this review is to better understand the programs in the department and to assist with identifying needed program improvements.
- Discussed the feasibility and design options of a shade structure for the Malibu Bluffs Park playground.



- Reviewed and discussed opportunities for an annual beach volleyball tournament at Zuma Beach hosted by the City of Malibu.
- Recommended topics, themes, program ideas, and keynote speakers for the Malibu Library Speaker Series.
- Adopted Resolution No. PRC12-01 changing the Regular Parks and Recreation Meeting Schedule from the 3rd Thursday of every month to the 3rd Tuesday of every month.
- Received and discussed updates on the skatepark projects, specifically relocating Papa Jack's Skate Park and site locations for a permanent skatepark.

In addition to the above, the Commission also reviews a monthly report on Parks and Recreation Department's activities, events, projects and programs and provides feedback to staff.

Cc: Bob Stallings, Director of Parks and Recreation
Parks and Recreation Commissioners
Parks and Recreation Commission file
Mary Linden, Executive Assistant

